

## Van driver's defect report

|              |  |           |  |
|--------------|--|-----------|--|
| Driver:      |  | Date:     |  |
| Vehicle Reg: |  | Time:     |  |
| odometer:    |  | Location: |  |

### EXTERIOR

|                        |                            |
|------------------------|----------------------------|
| Lamps/indicators       | Fuel caps                  |
| Stop lamps             | Tyres                      |
| Registration plates    | Wheel security             |
| Bumper                 | Wheel arches/mudflaps      |
| Reflectors/Beacons     | Exhaust(emissions/leaks    |
| Mirrors                | Doors(inc, side and rear)  |
| Windows/windscreen     | Ancillary devices/controls |
| Oil/Coolant/Fuel leaks | Wipers                     |

### Under the bonnet

|                      |                             |
|----------------------|-----------------------------|
| Oil level            | Washer bottle level         |
| Coolant              | Battery(security/condition) |
| Brake fluid level    | Oil/Fuel/Coolant leaks      |
| power steering level | Bonnet(catch/hinges)        |

### Design spesification(Panel/curtainside/tipper/dropside)

|                               |                           |
|-------------------------------|---------------------------|
| Curtains/straps               | Hydraulic oil level/leaks |
| Load securing devices         | General body condition    |
| Taillift(condition/operation) | Tow bar                   |
| Additional items              | Additional items          |

### Cab

|                        |                                |
|------------------------|--------------------------------|
| Seats                  | Instruments(function/lighting) |
| Seat belts             | Switch operation               |
| Brake pedal(operation) | Horn                           |
| Handbrake(operation)   | Speedometer                    |
| Wipers and washers     | Tachograph(if applicable)      |

|                   |                |
|-------------------|----------------|
| DEFECTS FOUND:    | Rectification: |
| Driver signature: | Repaired by:   |

**NIL DEFECTS FOUND**



To be completed every Friday and handed in with your timesheet on Monday.

**Please show on the photos below where the damage is:**

